



**Executive Meeting**  
**Apr 2, 2024 @ 8:30 PM MS Teams**

**Call to Order: 8:32 PM**

**Welcome**

**In attendance:**

President – Rob Brandsma  
VP1 – Vacant  
VP2 – Brad Nedimovich  
Secretary – Steph Ingwersen  
Director#1 – Colin Dawes  
Director#2 – Derek G  
Director#5 – Lauren Meinen  
Treasurer – Mike Pratt

**Not in Attendance:**

Director#3 – Vacant (to be appointed at this meeting)  
Director#4 - Brad Rosse

**Additions to Agenda:**

- Does AMBA want participation in the May Day parade?
- 13U - We are short on players, so we possibly need to dissolve one team.

**Adoption of Agenda:**

1<sup>st</sup> Mike - 2<sup>nd</sup> Brad N

**Adoption of Last Meetings Minutes:**

1<sup>st</sup> Mike – 2<sup>nd</sup> Derek

### Treasurers report:

- Mike presented on power point an overview of our major expenses and income sources, expenses are going up, but the increased registration fees have helped offset this. The tournament is also a good source of income.
  - o \$288,000 in cash and investments in association
  - o Organization value \$86,279.09
  - o Umpires pay \$38,020.90
  - o Mid-Summer Classic - \$9130
  - o Coach related costs \$ 4769.75
  - o 12-month GIC \$150,000
- Single season teams - We still have to assess what summer fees will be, so we are not charging families more than we have to.
- BC Gaming grant. Mike submitted that but has not heard back yet so we are assuming everything is good.
- Surplus calculation is over 50% so we need to look at putting a committee together on how we will spend some money (Training facilities, field improvements etc.) We need restricted funds so we can lower our surplus and apply for the gaming grant.
- 2024 we can make an application for capital acquisition for equipment for pitching machines or other necessary bigger equipment that we need.
- BC Gambling event license – the 2023 50/50 winner was not reported. Gambling wrongdoing needs to be reported. We are unsure yet if a penalty will apply.
- Commercial general liability coverage: this will be to cover costs such as broken windshields etc. The deductible on the policy is \$1000. We should also put signage up on fields to warn about parking close to a baseball field. City stated in the contract that we are responsible as a renter of the field for any damage. We need to take a closer look at the policy and talk to the city again. We will come back and revisit this.
- Cyber insurance Coverage: We need to look further into this policy as well.
- We would like to change our fiscal year end to match our playing season. September 30th is recommended. Mike will look into this. This will also help with registration fees we receive as the cash injection from December early bird registrations disrupt BC Gov't grant % application.
- Office equipment is needed for better record keeping as the current system is disorganized and would likely not pass an audit. Mike is proposing on spending approximately \$3000 on the following equipment.
  - o Proposed equipment to purchase:
    - Laptop
    - Printer/Scanner
    - Filing Cabinet and files
    - External hard drive
    - DocuSign software
- Mike will price out the following items and present it to the board again for approval to purchase.

## **Other Reports:**

### **President: (Rob)**

- Societies act - Rob will file paperwork and information and pay the fees. September 16, 2023 was the last activity on the credit card. Once Rob is able to log in, he can see what is on file and what we owe.

### **VP1:**

- We have not had anyone step up for that role yet. – Talk to other members out on the field and try to do some recruiting.

### **VP2 (Brad):**

- Evaluation and tryout out process for 13U and 15U. Positive feedback was everything ran fluid and on time. Negative feedback was there was not enough evaluation time to pick teams within and outside of the process itself.
- 15U was a good sample run with the winter training that happened any maybe that is something we could try with 13U as well. This would have to involve having coaches selected earlier and well as registration would need to be opened earlier as well. We could run the winter training from November 1<sup>st</sup> to February 1<sup>st</sup> and have rep teams dealt with by February. This means AAA coaches would need to be decided at the beginning so they can run the winter program. This would be ideal timing with the end of fall ball.

**Motion Forward:** to change sign up to open November 1<sup>st</sup> and cut off on March 1<sup>st</sup>. And have tryout period January 21<sup>st</sup> to February 21<sup>st</sup> in the barn.

## **Motion Passed – All in Favour**

### **Director #1 – (Colin Dawes)**

- Barn Sessions – we had great volunteers, and the sessions went well for players of every skill level
- Todd had some good input on the sessions.
- Mosquito Drafts went well – Teams seem balanced.
- Something we need to look at doing next year is trying to diversify the coaching. Pair a first year with a second year. To avoid coaches that stick together for year and to help mix up the teams.
- We need to shut off registration if we don't have enough coaches. Mid way through registration we need to do a rough projection on how many players and coaches we have to see how many more registrations we can allow for.

**Director #2 – (Derek G)**

- 15U is up and running.
- Challenger – Tim sent out an email for game sign up and we are hoping to get some 13U teams out. There will be 4 challenger teams going every Saturday.
- Storage: Hoyt will move some stuff around at Grant park and store some of the stuff in the dug out. Rob is still working with the city to get a c-can. It has been very difficult to deal with them.

**Director #3 - (Vacant)**

- Board to appoint sitting Director #3 Until the next AGM.

**Motion Forward:** To approve an interim Director #3 until October AGM.

**Motion Passed:** Board voted in favour of Joe filling in the role. Rob will notify Hoyt and Joe.

**Director #4 – (Brad)**

- We have a few key sponsors that will put up some larger amounts of money so we want to put some of that towards updating the McMillan cages or expanding it.
- This would be a long term plan and we will have to work with the city but something we should start planning now.

**Director #5 – (Lauren)**

- A majority of the criminal record checks are done now but Lauren is working on the last few. All fields have a first aid kit and we have two for tournaments.

**Business:**

- Sponsorship funds raised by summer rep teams – Steph will draft a thank you letter and include the option to have any extra funds returned to the sponsor or donated back to the association.
- Todd will send an invoice for his services at the end of March and then one more again at the end of June.
- Summer Team Evaluations 13U/15U is booked for June 1<sup>st</sup> June 2<sup>nd</sup> with the intention of having everything named by June 8. Mosquito is booked May 24 – 26<sup>th</sup> 9U, 10 U and 11U will all be done this weekend. Colin and Brad will email Steph Deglan with these dates.
- Coaching application deadline is May 5<sup>st</sup>. – We will make the announcement shortly that we will start taking coaching applications for all the division for summer ball. Lauren will talk with Vanessa about setting that up.
- Mentorship programs with Sr/Jr Cardinals teams. Have 7U/8U teams come out to play a one inning game between double headers. Colin and Rob to work together with Lance to try and set something up.
- Cardinals will invite 13U AA and AAA to have a few practises with the cardinals. It will give them a chance to see the practise and what it is all about.

- M-Set Programs for 11u and 13U. We are hoping to have Sunday evenings available to help kids develop their skills a little further. It will be geared towards those who have the intention of playing on a Rep summer team. Steph Deglan will leave open a portion of Sundays from 6:30- 8:30. We will have coaches pick the top 4 or 5 players to extend the invite to and as a board we will review the names and compare them with spring evaluations before we send out the invite.
- 13U – All teams are short players so the board has decided to dissolve one team and spread the players out amongst the rest of the teams. Chesley will contact one of the teams.
- At the end of each meeting, we will have an open forum discussion to help eliminate “Meetings after Meetings”

**Adjournment: 10:21 PM**

**Next Meeting at the end of April**